### TSC Category
Workplace Safety and Health

### TSC
Workplace Safety and Health System Management

### TSC Description
Implement day-to-day workplace safety and health procedures by following set policies to schedule inspections, internal and external audits, establish emergency response procedures including roles and responsibilities of all staff and departments in emergencies.

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<tr>
<th>TSC Proficiency Description</th>
<th>Level 1</th>
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<td>MAR-WSH-3016-1.1</td>
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<td>Implement workplace safety and health (WSH) procedures in order to maintain WSH management systems</td>
<td>Review workplace safety and health (WSH) management systems (WSHMS) and suggest improvements</td>
<td>Design specific workplace safety and health (WSH) procedures and integrate them into holistic WSH management systems</td>
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### Knowledge
- WSH management system (WSHMS) purpose and importance
- Elements of the WSHMS
- Resources for implementing WSH management programmes
- WSH legislative requirements
- Types of WSH training programmes
- Codes of Practice (CP) on WSH risk management
- Mandatory incident reporting requirements
- List of high-risk activities requiring Permit-to-Work
- WSH stakeholder communication protocols
- Organisation’s processes, policies and procedures
- WSHMS industry best-practices
- Tools and criteria for evaluating WSHMS management programmes
- Potential limitations and gaps in WSHMS
- Principles of action-planning
- Methods for monitoring implementation of WSHMS improvements
- WSH stakeholder identification and communication
- WSH legislative and other requirements
- Components of WSH management system (WSHMS)
- Implications of organisational values and legal requirements on WSHMS

### Abilities
- Document management reviews on WSHMS
- Implement WSHMS in compliance with legislative requirements
- Maintain records of WSH legal documents
- Develop criteria for assessing the effectiveness of WSHMS in alignment with organisational, legislative and other requirements
- Formulate WSH organisation and reporting structures
- Communicate organisational and legislative requirements to relevant stakeholders
| • Develop WSH training programmes  
• Oversee site visits, inspections and compliance audits | • Evaluate WSHMS against set criteria  
• Recommend improvements to WSHMS  
• Develop action plans to implement improvements  
• Evaluate effectiveness of implemented improvements | • Oversee evaluation of WSHMS and ensure implementation of suggested improvements  
• Solicit management’s approval for proposed improvements |