

<b>TSC Category</b>	Engineering Construction, Operations and Maintenance					
<b>TSC</b>	Equipment Maintenance and Housekeeping					
<b>TSC Description</b>	Maintain and upkeep tools and equipment and implement organisational housekeeping practices					
<b>TSC Proficiency</b>	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Level 4</b>	<b>Level 5</b>	<b>Level 6</b>
	<b>EGS-MAI-1027-1.1</b>	<b>EGS-MAI-2027-1.1</b>	<b>EGS-MAI-3027-1.1</b>			
	Carry out equipment maintenance and housekeeping practices	Apply equipment maintenance and housekeeping practices	Plan the implementation of equipment maintenance and housekeeping practices			
<b>Knowledge</b>	<ul style="list-style-type: none"> <li>Roles and responsibilities to use upkeep and maintain tool and equipment</li> <li>Types of tools and equipment used in maintenance facilities</li> <li>Equipment and tools operating procedures</li> <li>Types of quality management concepts</li> <li>Workplace Safety and Health (WSH) Guides on Workplace Housekeeping</li> <li>Organisational procedures on equipment log records and housekeeping documentation</li> </ul>	<ul style="list-style-type: none"> <li>Roles and responsibilities to use, upkeep and maintain tool and equipment</li> <li>Types of tools and equipment used in maintenance facilities</li> <li>Type of tools and equipment required to carry out equipment maintenance activities</li> <li>Types of quality management concepts</li> <li>Layout of organisational maintenance facilities</li> <li>Operational Maintenance activities schedule</li> <li>Organisational procedures for acquisitions of tools, equipment, spare parts and expendables</li> <li>Workplace Safety and Health (WSH) Guides on Workplace Housekeeping</li> <li>Organisational procedures on equipment log book, records and housekeeping documentation</li> </ul>	<ul style="list-style-type: none"> <li>Organisational equipment maintenance and housekeeping policies</li> <li>Types of tools and equipment used across all maintenance facilities</li> <li>Original Equipment Manufacturers (OEM) maintenance manuals and service cycles</li> <li>Layout of organisational maintenance facilities</li> <li>Industry best practices of equipment maintenance and housekeeping procedures</li> <li>Operational Maintenance activities schedule</li> <li>Maintenance schedule development</li> <li>Organisational procedures for acquisitions of tools, equipment, spare parts and expendables</li> <li>Workplace Safety and Health (WSH) guides on Workplace Housekeeping</li> </ul>			
<b>Abilities</b>	<ul style="list-style-type: none"> <li>Undertake safe and correct handling of tools and equipment in</li> </ul>	<ul style="list-style-type: none"> <li>Supervise the safe, correct applications and handling of tools and</li> </ul>	<ul style="list-style-type: none"> <li>Plan and implement maintenance schedule of tools and equipment in</li> </ul>			

	<p>accordance to their intended use and operating procedures</p> <ul style="list-style-type: none"> <li>• Follow planned schedule for tools and equipment maintenance</li> <li>• Perform inventory count of equipment and tools used before and after maintenance activities are conducted</li> <li>• Carry out routine housekeeping and reinstate work areas and/or work sites after maintenance activities</li> <li>• Document relevant equipment maintenance and housekeeping activities</li> </ul>	<p>equipment during maintenance</p> <ul style="list-style-type: none"> <li>• Supervise good housekeeping practices at the worksites and maintenance facilities</li> <li>• Apply implementation of planned maintenance schedule for tools and equipment with internal stakeholders and/or equipment providers, and manpower allocations</li> <li>• Maintain availability of tools, equipment, spare parts and expendables</li> <li>• Support audit of housekeeping exercises</li> <li>• Support continuous improvement of housekeeping procedures</li> <li>• Review documentation on equipment maintenance and housekeeping activities conducted</li> </ul>	<p>accordance to manufacturer's recommendations and organisational requirements</p> <ul style="list-style-type: none"> <li>• Manage contingency plans and reschedule maintenance activities</li> <li>• Assess effectiveness and performance of organisational approach towards equipment maintenance and housekeeping practices</li> <li>• Monitor inventory levels of tools, equipment, spare parts and expendables required for maintenance activities</li> <li>• Raise requisitions of tools, equipment, spare parts and expendables required for maintenance activities</li> <li>• Plan the implementation of internal audit procedures to maintain standards in equipment maintenance and housekeeping practices</li> <li>• Deploy systems and processes to ensure consistency and standardisation of equipment maintenance and housekeeping practices</li> </ul>			
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