**TSC Category**: Business Management  
**TSC**: Business Continuity Management  
**TSC Description**: Manage plans to establish processes and procedures so as to minimise interruptions to critical business functions and to re-establish full functionality to organisation as soon as possible

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<thead>
<tr>
<th>TSC Proficiency Description</th>
<th>Level 1</th>
<th>Level 2</th>
<th>Level 3</th>
<th>Level 4</th>
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<td>LOG-LDR-3003-1.1</td>
<td>LOG-LDR-4003-1.1</td>
<td>LOG-LDR-5003-1.1</td>
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<tr>
<td>Maintain organisation’s business continuity plans to ensure continued performance of essential functions</td>
<td>Facilitate development of specific risk mitigation strategies for critical business operations</td>
<td>Formulate strategies and guidelines for development and implementation of business continuity plans</td>
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**Knowledge**

- Techniques in infrastructure maintenance  
- Know-how in communicating with other stakeholders  
- Business continuity frameworks  
- ISO 22301:2012 – Business continuity management systems  
- Address business recoveries  
- Industry recovery practices  
- Regulatory policies on restrictions placed on business  
- Laws governing business  
- Techniques in prioritising critical business functions  
- Enterprise risk management

**Abilities**

- Lead development of business continuity plans to ensure continued performance of essential functions under broad range of circumstances  
- Drive implementation of internal controls to ensure effective execution of business continuity plans  
- Establish guidelines for formulation of risk mitigation strategies for critical business operations  
- Initiate proactive identification of risks to business continuity pertaining to future direction of business  
- Review critical business operations for development of specific risk mitigation strategies  
- Develop business continuity plans for each critical business operation ensuring appropriate layer of defence required by business  
- Conduct periodic reviews of business continuity plans to ensure currency and effectiveness  
- Facilitate implementation of business continuity plans  
- Implement business continuity plans for critical business operations  
- Perform maintenance of infrastructure to ensure smooth operation of critical business functions  
- Collaborate with co-workers to ensure understanding of own responsibilities during execution of business continuity plans  
- Analyse business continuity plans to ensure understanding of scope of engagement  
- Establish guidelines for formulation of risk mitigation strategies for critical business operations  
- Initiate proactive identification of risks to business continuity pertaining to future direction of business