The Warehouse Operations Executive/Inventory Management Executive/Warehouse Assistant Manager is responsible for planning and implementing complex warehouse processes, operations and technology. He/She is also responsible for developing plans to monitor and optimise storage utilisation levels, implementing quality programmes and using data analytics to review efficiency of the warehouse storage and layout plans.

Analytical and logical, he is required to explore solutions and analyse the feasibility of plans. He is also expected to coordinate closely with internal and external stakeholders to implement processes and technology, and to assist in the management of the warehouse operations department.

**Skills & Competencies**

- **Automation Design** Level 4
- **Change Management** Level 4
- **Dangerous Goods (DG) Management** Level 3
- **Financial Management** Level 3
- **Financial Management Identification System (FMIS) Administration** Level 3
- **Logistics Solution Design Thinking** Level 4
- **Process Improvement and Optimisation** Level 4
- **Risk Management and Administration** Level 2
- **Warehouse Load Planning and Palletisation/Consolidation** Level 4
- **Warehouse Management Application** Level 4
- **Warehouse Layout Design** Level 4
- **Warehouse Administration** Level 4
- **Warehouse Inventory Control/Audit** Level 4
- **Warehouse Performance Measurement** Level 4
- **Warehouse Space Utilisation** Level 4

**Technical Skills and Competencies**

- **Automation Design** Level 4
- **Resource Management** Intermediate
- **Change Management** Level 4
- **Leadership** Intermediate
- **Dangerous Goods (DG) Management** Level 3
- **Problem Solving** Intermediate
- **Financial Management** Level 3
- **Decision Making** Intermediate
- **Hazardous Materials Identification System (FMIS) Administration** Level 3
- **Logistics Solution Design Thinking** Level 4
- **Process Improvement and Optimisation** Level 4
- **Risk Management and Administration** Level 2
- **Warehouse Load Planning and Palletisation/Consolidation** Level 4
- **Warehouse Management Application** Level 4
- **Warehouse Layout Design** Level 4
- **Warehouse Administration** Level 4
- **Warehouse Inventory Control/Audit** Level 4
- **Warehouse Performance Measurement** Level 4
- **Warehouse Space Utilisation** Level 4

**Generic Skills and Competencies (Top 5)**

- **Communication** Intermediate
- **Leadership** Intermediate
- **Problem Solving** Intermediate
- **Decision Making** Intermediate
- **Process Improvement** Intermediate

**Programme Listing**

For a list of Training Programmes available for the Logistics sector, please visit: www.skillsfuture.sg/skills-framework/logistics

The information contained in this document serves as a guide.