

Skills Framework for Social Service

Programmes that broaden or deepen specific skills and knowledge for the various job roles in the sector

Care and Programme

Job Role:	
Programme Manager	
Full Qualification Programmes	Providers
Specialist Diploma in Applied Drama & Psychology	Singapore Polytechnic

Technical Skills and Competencies (TSC)			Modular Programmes	Providers
Category	Title	Proficiency Level		
Professional Practice	Collaborative Practices Across Disciplines and Sectors	4	Introduction to Behavioural Insights	Temasek Polytechnic
	Ethics, Values and Legislation	4	Collaborative Playbuilding	Singapore Polytechnic
			Community in Context	Singapore Polytechnic
			Current Issues and Trends in Human Development	Singapore Polytechnic
			Facilitation Practices	Singapore Polytechnic
			Working through Process	Singapore Polytechnic
			Analysing Data on Human Behaviour	Temasek Polytechnic
Basic Counselling Skills and Practice	Temasek Polytechnic			
Stakeholder Management	4	Managing Individuals with Attention Deficit Hyperactivity Disorder (ADHD) and Autism Spectrum Disorder (ASD) for Caregivers and Mainstream Educators	Temasek Polytechnic	
Programme Development and Implementation	Social Service Programme Development	4	Introduction to Behavioural Insights	Temasek Polytechnic
	Social Service Programme Evaluation	4	Introduction to Behavioural Insights	Temasek Polytechnic
				Analysing Data on Human Behaviour
Programme Development and Implementation	Social Service Programme Implementation	4	Collaborative Playbuilding	Singapore Polytechnic
			Community in Context	Singapore Polytechnic
			Current Issues and Trends in Human Development	Singapore Polytechnic
			Elements of Drama	Singapore Polytechnic
			Facilitation Practices	Singapore Polytechnic
			Working through Process	Singapore Polytechnic
			Introduction to Behavioural Insights	Singapore Polytechnic
			Managing Individuals with Attention Deficit Hyperactivity Disorder (ADHD) and Autism Spectrum Disorder (ASD) for Caregivers and Mainstream Educators	Temasek Polytechnic

Generic Skills and Competencies (GSC)		Modular Programmes	Providers
Programme Development and Implementation	Proficiency Level		
Interpersonal Skills	Advanced	Foster Business Relationship	Kaplan Professional
		Strategic Leadership	SeraphCorp Institute Pte Ltd
		Role of Effective Managers – Connecting the Dots!	SMU-Centre for Professional Studies
Communication	Basic	Project a Positive and Professional Image (Impress Like a Pro)	Beacon Consulting Pte Ltd
		UP! Your Service: Achieving Superior Service (Version B)	Capelle Academy Pte Ltd
		Winning Service (Version B)	Capelle Academy Pte Ltd
		Workplace Training for Project a Positive and Professional Image	Caretech168 LLP
		Project a Positive and Professional Image	DSI Academy Pte Ltd
		WSQ Project a Positive and Professional Image	Eagle Infotech Consultants Pte Ltd
		Project a Positive and Professional Image (SVCF-CS-102C-1)	Eben Consultants (Far East) Pte Ltd

		Communicate & Relate Effectively at the Workplace	E-Square Communication and Management Training Consultancy
		Effective Customer Service Skills (Module 1)	Impact Management Seminars Pte Ltd
		3 Secrets to Establish Confidence and Professionalism	Impact Management Seminars Pte Ltd
		ES WSQ Effective Interaction & Relationship Management (Operational)	Integrated Learning Systems Pte Ltd
		Project a Positive and Professional Image	Kaplan Professional
		ES-IP-101G-1 Communicate & Relate Effectively at the Workplace	Kaplan Professional
		WSQ Workplace Training for "Project A Positive & Professional Image"	Leacov Singapore Pte Ltd
		Communicate and Relate Effectively at the Workplace	Lighthouse Global Training and Consultancy Pte Ltd
		Communicate and Negotiate Effectively at the Workplace (Operations)	Mendaki Social Enterprise Network Singapore Pte Ltd
		Communicate and Relate Effectively at the Workplace	Mendaki Social Enterprise Network Singapore Pte Ltd
		ES-IP-101G-1 Communicate and Relate Effectively at the Workplace	NATC Institute Pte Ltd
		WSQ Project a Positive and Professional Image	NTUC Learning Hub Pte Ltd
		Communicate and Relate Effectively at the Workplace (ES-IP-101G-1)	NTUC LearningHub Pte Ltd
		Communicate and Relate Effectively at the Workplace	PSB Corporation Pte Ltd
		Extra Mile Professionalism	ROHEI Corporation Pte Ltd
		Communicate and Relate Effectively at the Workplace	RSVP PROGUIDE PTE. LTD.
		Project a Positive and Professional Image	Service Quality Centre Pte Ltd
		Communicate and Relate Effectively at the Workplace	Service Quality Centre Pte Ltd
		Deliver Personalised Service	Singapore Institute of Hospitality
		Project a Positive and Professional Image	Singapore Institute of Retail Studies
		Project a Positive and Professional Image	Singapore National Employers Federation
		Communicate and Relate Effectively at the Workplace	Singapore National Employers Federation
		Communicate and Relate Effectively at the Workplace	SSA Consulting Group Pte Ltd
		Project a Positive and Professional Image	Studyworks Pte Ltd
		Communicate and Relate Effectively at the Workplace	The National University of Singapore Society
		Project a Positive and Professional Image	Training Vision Institute Pte Ltd
		Communicate and Relate Effectively at the Workplace	Training Vision Institute Pte Ltd
		Communicate and Relate Effectively at the Workplace	Trillion Training (S) Pte Ltd
		Project a Positive and Professional Image	Xperienz Pte Ltd
		Role Model the Service Vision	Andalus Corporation Pte Ltd
		Support Team	Bootstrap Pte Ltd
		Role Model the Service Vision (Version B)	Capelle Academy Pte Ltd
		People Leadership Program	Capelle Academy Pte Ltd
		Building a Results-Oriented Team	Capelle Academy Pte Ltd
		ONE DREAM - ONE TEAM: Manage Team Effectively	Image Institute of Learning and Development Pte Ltd
		Role Model the Service Vision	Kaplan Professional
		Lead Team	Kaplan Professional
		Support Team	Kaplan Professional
		Lead Team	Loyal Reliance Pte Ltd
		Role Model the Service Vision	Mendaki Social Enterprise Network Singapore Pte Ltd
		Lead Team	Mendaki Social Enterprise Network Singapore Pte Ltd
		Support Team	Mendaki Social Enterprise Network Singapore Pte Ltd
		WSQ Role Model the Service Vision	NTUC Learning Hub Pte Ltd
		WSQ Role Model the Service Vision powered by Disney Institute	NTUC Learning Hub Pte Ltd
		Lead Team	NTUC LearningHub Pte Ltd
		Support Team powered by John Maxwell	NTUC LearningHub Pte Ltd
		Lead Team	SeraphCorp Institute Pte Ltd
		Support Team	SeraphCorp Institute Pte Ltd
		Role Model the Service Vision	Service Quality Centre Pte Ltd
		Support Team	Service Quality Centre Pte Ltd
		Role Modelling to Establish Customer Relationship	Singapore Chinese Chamber Institute of Business
Leadership	Intermediate		

		Lead Team	Singapore Chinese Chamber Institute of Business
		Support Team	Singapore Chinese Chamber Institute of Business
		Dynamic Planning and Execution for Managers	Singapore Institute of Management
		Role Model the Service Vision	Singapore National Employers Federation
		Support Your Team Creatively	Singapore National Employers Federation
		Lead Team Leaders to Develop Business Strategies and Governance Management	Training Masters Workforce Institute Pte Ltd
		Role Model the Service Vision	Training Vision Institute Pte Ltd
Decision Making	Intermediate	Develop Self	Bootstrap Pte Ltd
		Leading through People	Capelle Academy Pte Ltd
		Develop Self	Kaplan Professional
		Develop Self	Mendaki Social Enterprise Network Singapore Pte Ltd
		Develop Self powered by John Maxwell	NTUC LearningHub Pte Ltd
		Develop Self	SeraphCorp Institute Pte Ltd
		Develop Self	Singapore Chinese Chamber Institute of Business
		Developing Self Effectiveness for Business Performance	Singapore Institute of Management
		Creative Leadership and Self Development Skills	Singapore National Employers Federation
Developing People	Intermediate	Coach for Service Performance	Andalus Corporation Pte Ltd
		Coach for Service Performance (Optimising Performance Through Coaching)	Beacon Consulting Pte Ltd
		Coach for Service Performance	CA International College Pte Ltd
		The Service Coach (Version B)	Capelle Academy Pte Ltd
		3-D People Development	Capelle Academy Pte Ltd
		Frontline Coach	Capelle Academy Pte Ltd
		Coach & Develop Team Leaders	Everest Innovation Pte Ltd
		Awakening the Real Power: Enable People	Image Institute of Learning and Development Pte Ltd
		7 Steps to Effective Coaching	Impact Management Seminars Pte Ltd
		Coach for Service Performance	Kaplan Professional
		Enable People	Kaplan Professional
		Encourage People	Kaplan Professional
		Enable People	Loyal Reliance Pte Ltd.
		Coach for Service Performance	Mendaki Social Enterprise Network Singapore Pte Ltd
		Enable People	Mendaki Social Enterprise Network Singapore Pte Ltd
		Encourage People	Mendaki Social Enterprise Network Singapore Pte Ltd
		WSQ Coach for Service Performance	NTUC Learning Hub Pte Ltd
		Enable People	NTUC LearningHub Pte Ltd
		Encourage People powered by John Maxwell	NTUC LearningHub Pte Ltd
		Leading for Results	ODE Consulting Pte Ltd
		Encourage People	Raffles Skills Lab International Training Centre Pte Ltd
		Authentic Coaching Strategies to Build Trust and Results	ROHEI Corporation Pte Ltd
		Enable People	SeraphCorp Institute Pte Ltd
		Encourage People	SeraphCorp Institute Pte Ltd
		Coach for Service Performance	Service Quality Centre Pte Ltd
		Cultivate and Manage Service Performance	Singapore Chinese Chamber Institute of Business
		Enable People	Singapore Chinese Chamber Institute of Business
		Encourage People	Singapore Chinese Chamber Institute of Business
		Coach for Service Performance	Singapore Institute of Retail Studies
		Coach for Service Performance	Singapore National Employers Federation
		Power up Your People Through Encouragement	Singapore National Employers Federation
		Coach for Service Performance	Singapore Training and Development Association
		Develop Team Leaders through Capability Development and Coaching	Training Masters Workforce Institute Pte Ltd
		Coach for Service Performance	Training Vision Institute Pte Ltd
		Coach for Service Performance	William Angliss Institute Pte Ltd